



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

SCHOOL OF SCIENCE AND HUMANITIES

DEPARTMENT OF ENGLISH

MINUTES OF THE BOARD OF STUDIES MEETING

Minutes of the Virtual BOS Meeting (UG –B.E/B.Tech/UG/PG) meeting held on 6th July, 2021 at 3.00 pm in Zoom (ID- 817 1085 9794 and Passcode- 009182) Sathyabama Institute of Science and Technology, Chennai.

The agenda of the meeting are as follows

1. Discussion on the syllabus to be implemented for 2021 batch learners.
2. Discussion on the scheme for conduction of online classes.

Points Discussed

1. The Technical English syllabus, SHSA1105 approved by the BOS members and academic council during BOS meeting held for the period Jan 2021 – May 2021 will be implemented for all I year B.E/B.Tech Programme 2021 – 2024 batch.
2. BA English and MA English syllabus approved by the BOS members and academic council during BOS meeting held for the period Jan 2021 – May 2021 will be implemented for the BA English and MA English programme from [2021 – 2024] batch.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

3. The theory and practical classes and examination conducted through online mode was satisfactory to the students. Due to the current Covid-19 situation, the management has decided to conduct online classes and online examinations for students. The Evaluation Scheme and norms followed during the period Jan 2021- May 2021 will be continued with the approval of the members without any change.

Members Present:

S.No.	Name of the Staff	Members	Signature
1.	Dr. T. Shrimathy Venkatalakshmi Professor & Head, Department of English, Anna university, Chennai	BOS member	
2.	Dr. S. Armstrong, Professor & Head Department of English University of Madras Chepauk Campus, Chennai	BOS member	
3.	Dr. Mercy Gnana Gandhi Professor in English	Member	
4.	Dr. J. Amutha Monica	Member	
5.	Dr. Sowmiya. L.M	Member	
6.	Dr. Lizy.V	Member	
7.	Mr. Senthil Kumar. S	Member	
8.	Ms. Dorris Lourdes	Member	
9.	Mr. Arun	Member	



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE
www.sathyabama.ac.in

SCHOOL OF SCIENCE AND HUMANITIES

DEPARTMENT OF ENGLISH

MINUTES OF THE BOARD OF STUDIES MEETING

Minutes of the Virtual BOS Meeting (UG –B.E/B.Tech/UG/PG) meeting held on 15th February 2022 at 2:00 P.M., in Zoom (ID- 817 1085 9794 and Passcode- 009182) Sathyabama Institute of Science and Technology, Chennai.

The agenda of the meeting are as follows:

1. Both online and offline classes will be conducted for the students.
2. Examinations are to be conducted online.

Points Discussed

1. Due to the current Covid-19 situation, the management has decided to conduct both offline and online classes for the students. Students those who are willing to attend the offline classes are permitted after they are twice vaccinated. The rest of the students are allowed to continue the classes in online mode.
2. Examinations are to be conducted online due to the pandemic situation. The Evaluation Scheme and norms followed during the period Jan 2021- May 2021 will be continued with the suggestion of the members without any change.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

Members Present

S.No	Name of the Staff	Members	Signature
1.	Dr. T. Shrimathy Venkatalakshmi Professor & Head, Department of English, Anna university, Chennai	BOS member	
2.	Dr. S. Armstrong, Professor & Head Department of English University of Madras Chepauk Campus, Chennai	BOS member	
4.	Dr. J. Amutha Monica	Member	
5.	Dr. Sowmiya	Member	
6.	Dr. Lizy	Member	
7.	Mr. Senthil Kumar. S	Member	
9.	Mr. Arun. G	Member	
10	Dr. Jayakumar P	Member	
11	Dr. Sufina K	Member	
12	Dr. Akshara Govind. U.S	Member	
13	Ms. Kavitha. S	Member	



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE
www.sathyabama.ac.in

SCHOOL OF SCIENCE AND HUMANITIES

DEPARTMENT OF ENGLISH

MINUTES OF THE BOARD OF STUDIES MEETING

Minutes of the Virtual BOS Meeting (UG –B.E/B.Tech/UG/PG) meeting held on 24th June 2022 at 11:00 A.M., in Zoom (ID- 817 1085 9794 and Passcode- 009182) *Sathyabama Institute of Science and Technology*, Chennai.

The agenda of the meeting are as follows

1. Learning with digital tools are to be implemented
2. Provision of LMS is appreciated.
3. Suggested shifting back to offline examination for all the UG –B.E/B.Tech/UG/PG students.

Points Discussed

1. As the students are comfortable with online learning and digital tools, implementing a blended learning of offline lecture method with digital tools are suggested by the board members.
2. When the usage of LMS in submitting assignment and Quiz and for providing e-materials for the learners is elaborated, the board members appreciated the technology.
3. The board members suggested the members to have a discussion with the Controller of examination and the management to shift back to offline examination UG – B.E/B.Tech/UG/PG students.



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE
www.sathyabama.ac.in

Members Present

S.No	Name of the Staff	Members	Signature
1.	Dr. T. Shrimathy Venkatalakshmi Professor & Head, Department of English, Anna university, Chennai	BOS member	
2.	Dr. S. Armstrong, Professor & Head Department of English University of Madras Chepauk Campus, Chennai	BOS member	
4.	Dr. J. Amutha Monica	Member	
5.	Dr. Sowmiya	Member	
6.	Dr. Lizy.V	Member	
7.	Mr. Senthil Kumar. S	Member	
9.	Mr. Arun. G	Member	
10	Dr. Jayakumar P	Member	
11	Dr. Sufina K	Member	
12	Dr. Akshara Govind. U.S	Member	
13	Ms. Kavitha. S	Member	